Meeting Announcement and Draft Agenda

ISO/IEC JTC 1/SC 22/WG 4 - COBOL
Meeting 23
10-13 September 2002

Source: Ann Bennett, Convener, ISO/IEC JTC 1/SC 22/WG 4

Meeting 23 of WG4 will be held 10 through 13 September 2002 (Tuesday through Friday) at NARA-KEN NEW PUBLIC HALL, Nara City, Japan. The meeting host is the Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ) on behalf of JISC.

The meeting starts at 10:00 a.m. on the first day and at 9:00 a.m. thereafter.

See the meeting invitation from ITSCJ below for details on the meeting location, the local area, hotel arrangements, and travel information.

Note that hotel reservations must be made by 10 August 2002 at the Nara Hotel (or by 15 August 2002 at the Mitsui Garden Hotel Nara) in order to receive conference rates. The availability of accommodations after that date is not guaranteed. Reservation forms are provided at the end of the meeting invitation.

Attendees must be officially-appointed delegates of their national body. Anyone wanting to attend, please contact your national body. National bodies are requested to send delegation lists at least one month before the meeting to the following:

- Matthew Deane
    SC22 secretariat
    mdeane@ansi.org

- Ann Bennett
    Convener, ISO/IEC JTC 1/SC 22/WG 4
    nwallace@us.ibm.com

- Wataru Takagi
    Host contact
    takagi_w@itg.hitachi.co.jp

A preliminary agenda for the meeting is included below.

Note that this is a meeting only of WG4; there is no co-located INCITS/J4 meeting.

Regards,
Ann Bennett, Convener
ISO/IEC JTC 1/SC 22/WG4 - COBOL

Preliminary Agenda

ISO/IEC JTC 1/SC 22/WG4 - COBOL
Meeting 23
10-13 September 2002

Location:
       Conference Room 3
       NARA-KEN NEW PUBLIC HALL
       101 Kasugano-cho, Nara City,
       Nara-ken 630-8212, Japan

1.   Opening of the meeting: 10:00 am, 10 September 2002

2.   Opening business
2.1   Introduction of delegates
2.2   Introductory remarks by convener
2.3   Welcome by host, local arrangements
2.4   Appointment of secretary and chair
2.5   Selection of drafting committee
2.6   Recognition of documents
2.7   Approval of agenda
2.8   Approval of Minutes of Meeting 22, November 2001 (WG4 N 0159)

3.   JTC1 or SC22 information affecting the group

4.   Liaison reports

5.   Preliminary discussion of future meetings

6.   Status of ISO/IEC 1989 (Project 22.01.07)

7.   Defect Handling for ISO/IEC 1989

8.   PDTR 19755, Object finalization for programming language COBOL (Project 22.01.07.01)
8.1   Status
8.2   Schedule

9.   Candidate work item: Class Library Technical Report
9.1   Scope of work
9.2   Schedule

10.   Future plans
10.1   Revision or amendment of ISO/IEC 1989
10.2   Future meetings

11.   Review and approval of resolutions from this meeting

12.   Close of the meeting: end of day 13 September 2002

Daily schedule:
      Tuesday   **10:00 a.m. to 6:00 p.m. (1000 to 1800)**
      Wednesday through Friday   **9:00 a.m. to 6:00 p.m. (0900 to 1800)**

ISO/IEC JTC 1/SC 22 WG4 (COBOL) Meeting
10-13 Sep. 2002, Nara, Japan

Japan's national body welcomes the SC 22/WG 4 Meeting to be held in Nara City, Japan, from 10th to 13th September 2002. Nara was the capital of Japan in the 8th century (AD 710-794), and there remain now many traditional places. Especially 6 temples and 2 places are registered as World Heritages. Here in Nara, you will be able to experience the traditional culture of Japan. We are sure that all the participants will enjoy the meeting.

MEETING INFORMATION

? ? Host Organization (on behalf of JISC)

Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ)
  Representative:
    Mr. Mayumi Mita
    Secretary General
    IPSJ/ITSCJ
    Room 308-3 Kikai-Shinko-Kaikan Bldg., 3-5-8, Shiba-koen, Minato-ku, Tokyo 105-0011, Japan
    E-mail: mita@itscj.ipsj.or.jp
    Tel: +81 3 3431-2808
    Fax: +81 3 3431-6493

? ? Contact Person

If you have any queries about the meeting except Visa application, please contact Mr. Takagi.

Mr. Wataru Takagi
Secretariat of Japan SC 22 / COBOL WG

Language Processor Department
Software Division, Hitachi Ltd.
549-6 Shinano-cho, Totsuka-ku, Yokohama 244-0801, Japan
TEL: +81 45 826-8516
FAX: +81 45 826-7804
E-mail: takagi_w@itg.hitachi.co.jp

? ? Meeting Location

The WG4 meeting will be held at Conference Room 3 in **NARA-KEN NEW PUBLIC HALL**.
101 Kasugano-cho, Nara City, Nara-ken 630-8212, Japan
Tel: +81 743 27-2630
Fax: +81 743 27-2634
http://www.pref.nara.jp/koukaido-e/

? ? Attendance

Attendees must be officially-appointed delegates of their national body. Anyone wanting to attend, please contact your national body. National bodies are requested to send delegation lists at least one month before the meeting to the following:

- Matthew Deane
    SC22 secretariat
    mdeane@ansi.org

- Ann Bennett
    Convener, ISO/IEC JTC 1/SC 22/WG 4
    nwallace@us.ibm.com

- Wataru Takagi
    Host contact
    takagi_w@itg.hitachi.co.jp

? ? VISA Information

Participants are advised to consult the web page "A Guide to Japanese Visas" at
    http://www.mofa.go.jp/j_info/visit/visa/02.html
published by Ministry of Foreign Affairs, Japan for VISA information.

? ? Accommodations

All participants are advised to stay at Nara Hotel during the meeting period for taking conference discount on the meeting. We believe the Hotel is one of the best choices to stay in Nara considering cost-performance and location. The hotel is located within Nara Deer Park and it is approximately a 10-minute walk through the park to the conference venue. You can directly reach Nara Hotel from Kansai International Airport (KIX) by the Airport Limousine Bus. Furthermore the hotel has been known as one of the best international hotels in Kansai Area of Japan for 90 years.

Nara Hotel

1096, Takabatake-cho, Nara City, Nara 630-8301, Japan
Tel: +81 742 26-3300
Fax: +81 742 23-5252
http://www.hotels.westjr.co.jp/nara/index_e.html
Situated within Nara Deer Park. The Hotel with nearly 90 years of history and Tradition

Room charges are listed in the Hotel Reservation Sheet (attached).

Delegates are advised to use the official registration form to book their accommodation. The confirmation will be sent by fax or, in case you cannot receive fax, by e-mail. The form is attached below. Any changes by the delegate to accommodation as booked must be negotiated with the hotel. Accommodation will not be guaranteed for delegates registering after **August 10, 2002.**
Delegates are responsible for all financial obligations arising from reservations made on their behalf, including charges for cancellation or non-arrival.

Alternate hotel:
Mitsui Garden Hotel Nara

8-1 Sanjo-honmachi, Nara City, Nara 630-8122, Japan
Tel: +81 742 35-8831
Fax: +81 742 35-6868
http://www.gardenhotels.co.jp/nara/index.html (Japanese only)
The hotel opened in 1998. It is located in front of JR Nara Station. Note that the Airport Limousine Bus stops at the other side of the station.
It takes approximately 30 minutes on foot, or 10 minutes by bus, to reach the conference venue.

Room charges are listed in the Hotel Reservation Sheet (attached).

Delegates are advised to use the official registration form to book their accommodation for taking conference discount on the meeting. The confirmation will be sent by fax or, in case you cannot receive fax, by e-mail. The form is attached below. Any changes by the delegate to accommodation as booked must be negotiated with the hotel. Accommodation will not be guaranteed for delegates registering after **August 15, 2002**.
Delegates are responsible for all financial obligations arising from reservations made on their behalf, including charges for cancellation or non-arrival.

Other hotels:
You can reserve any other hotel by yourself. Nara Convention Bureau will help you.
E-mail: n-keiko@kcn.ne.jp (Ms. Keiko Nakamura, Nara Convention Bureau)

? ?Transportation

1.   From overseas cities to Nara City

1.1 Airports
The most convenient means of transportation is a direct flight to the Kansai International Airport (KIX).
If you arrive at New Tokyo International Airport (Narita), you should transfer and fly again to KIX or Osaka Airport (Itami) from Narita. You can go to Nara by train (Narita-Express and Shin-kan-sen) but it takes about 5 hours from Narita to Nara.

1.2 From KIX to Nara
The simplest route from KIX to Nara is the Airport Limousine Bus, which takes approximately 90 minutes to arrive at Nara Hotel, Kintetsu Nara Station and JR Nara Station. The bus leaves KIX at 7:40, 8:40, 10:40, 12:40, 13:40,14:40, 15:40, 16:40, 17:40, 18:40, 19:40, and 20:40. It costs 1,800 yen one way, per person. It departs from bus stop No. 9. Should there be any inquiries regarding access to Nara, please ask at the Information Desk at the airport on the first floor (the ground floor) in front of the arrivals area.

If you stay at Nara Hotel, the Airport Limousine Bus from KIX is very convenient because it stops at the hotel.
If you stay at Mitsui Garden Hotel Nara, get off the bus at JR Nara Station.

1.3 From Osaka Airport (Itami) to Nara
The easiest way to get to Nara from Osaka Airport (Itami) is to take an airport limousine bus that goes to JR Nara Station via Kintetsu Nara Station. The bus fare is 1,440 yen, and it takes about 60 minutes. The bus leaves South terminal of Itami at 8:30, 9:05, 10:05, 11:05, 12:05, 13:30, 14:30, 15:30, 16:30, 17:20, 18:20, 19:00, 19:30, 20:00, 20:35, and 21:15 and stops at North terminal of Itami 5 minutes later. It departs from bus stop No. 10 of South terminal of Itami and stops at bus stop No. 0 of North terminal of Itami.

If you stay at Mitsui Garden Hotel Nara, get off the bus at JR Nara Station.
If you stay at Nara Hotel, get off at JR or Kintetsu Nara Station and take a taxi there.
        Kintetsu Nara Station: 5 minutes by car.
        JR Nara Station: 7 minutes by car.

1.4 Railways
There are two major railway stations in Nara City, i.e., JR Nara Station and Kintetsu Nara Station.
If you prefer to take trains to come to JR Nara Station from KIX, take JR Hanwa line and change at Tennoji Station to JR Yamatoji line. If you prefer to come to Kintetsu Nara Station from KIX by train, take Nankai line and change at Namba Station to Kintetsu Nara line. We do not recommend you to take Nankai line and Kintetsu line, since Namba station is so big, crowded and complicated that you might get lost.

2.   Access to Nara-ken New Public Hall

The Nara-ken New Public Hall is located in the Nara Park.
From Nara Hotel, it takes only ten minutes to walk to the Hall.

From JR Nara station, take a city bus with numbers either of 70, 88, 97, 98, or 133, or a bus bound for "Kasugataisha-honden" and get off at "Ken-Shin-Koukaidou" (approximately a ten-minute ride).

From Kintetsu Nara Station, take a city bus with numbers either of 70, 88, 97, 98, or 133, or a bus bound for "Kasugataisha-honden" and get off at "Ken-Shin-Koukaidou" (approximately a five-minute ride).

From "Ken-Shin-Koukaidou", it is only a few minutes walk to the Nara-ken New Public Hall.

The cost of the taxi ride from JR Nara Station or Kintetsu Nara Station to Nara-ken New Public Hall should be around 700~1,100 yen. In most cases, the driver does not understand English. Just tell him/her your destination, like "Nara-ken shin koh-kai-doe" (Japanese call the hall this way)

Nara Convention Bureau has a map including the Nara-ken New Public Hall in its web site.
URL: http://www.kcn.ne.jp/~info-ncb/e/

NOTE: The taxis and buses in Nara may not accept credit cards. You should prepare necessary amount of cash before you arrive at Nara. The best way to reach your destination without mistakes is to show the address to the bus driver or taxi driver. He will have pleasure to help you.

? ?Car driving

We do not recommend that you drive a car in Japan unless you know Japan and its language very well. Cars run on the left. They must stop on red.

? ?Climate

September Weather in Nara -- Temperature
Average: 23.7 Celsius
Deviations: 20.2 - 28.0 Celsius
Notes: It is rather hot and wet in the middle of September in Nara. It rains at least once a week and relatively heavy.

? ?Information

General information
Japan National Tourist Organization: http://www.JNTO.go.jp/
Travel guide   http://www1.cnn.com/TRAVEL/atevo/city/Tokyo/intro.html

Nara City Guide
General   http://www.japan-guide.com/e/e2165.html
Nara Prefecture   http://www.pref.nara.jp/index-e.html
Nara City   http://www.city.nara.nara.jp/english/index.htm
Nara Convention Bureau: http://www.kcn.ne.jp/~info-ncb/e/index.html
Nara-ken New Public Hall: http://www.pref.nara.jp/koukaido-e/
Nara Hotel: http://www.hotels.westjr.co.jp/nara/index_e.html
                           http://www.narahotel.co.jp/ (Japanese only)
Mitsui Garden Hotel Nara   http://www.gardenhotels.co.jp/nara/index.html (Japanese only)

Transportation and Travel Guide
Kansai International Airport (KIX):   http://www.kansai-airport.or.jp/english/index.htm
                                          http://www.kansai-airport.or.jp/english/service/index.htm
New Tokyo International Airport (Narita): http://www.narita-airport.or.jp/airport_e/index.html
Osaka Airport (Itami):   http://osaka-airport.co.jp/ (Japanese only)
Travel Information: http://www.media-japan.co.jp/emenu.htm
Japan Travel Bureau: http://www.jtb.co.jp/eng/index.html
Nihon Travel Agency: http://www.nta.co.jp/english/index.htm
Hotels: http://www.hotelstravel.com/japan.html/
                                          http://www.mytrip.net/en/index.html

Currency— Japanese Yen: Notes are in denominations of 1,000, 2000, 5,000, and 10,000 Yen. Coins are in denominations of 1, 5, 10, 50, 100, and 500Yen. 2000 Yen Notes was issued in July 2000 and you rarely see it now.

Currency exchange— Exchange services are provided at KIX, Narita Airport. But all the hotels and banks in Japan do not provide the services. Participants are recommended to exchange at the airports or before coming to Japan. The exchange rate is approximately 130 yen/dollar as of writing but the rate may vary.

Credit cards— Visa and MasterCard are accepted throughout Japan, but Diners Club and American Express tend to be unavailable. Check with your credit card company for details of merchant acceptability and other services which may be available. Visitors are advised to carry at least one major credit card, as it is common to request prepayment for hotels rooms. Taxis and small restaurants usually do not accept the payment by credit card.

Holidays— 15th, Senior Citizens' Day, and 23rd, Autumnal Equinox Day, are National holidays in September 2002.

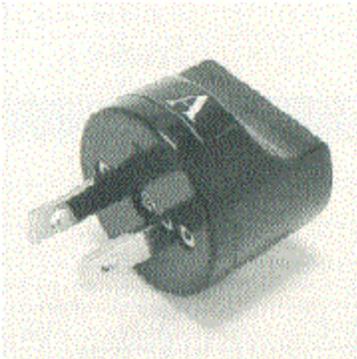**Tax**— Consumption tax on purchases (goods and services): 5%.

Tipping— There is no culture of tipping in Japan.

Taxi— The door opens automatically.

Emergency Numbers—Dial 110 to call the police, and dial 119 to call an ambulance or a fire engine. But you need to explain, probably in Japanese, who you are, where you are, what you see, etc.

Time Zone— Japan has single time zone.

Electricity supply—100 V, 60 Hz in Nara. The Power-outlet is A type. The plug has two flat prongs(no third prong for ground, or earth). Those two prongs are parallel and are same width and length.

Phone connector— RJ-11, the same type that is used in the U.S.

Hotel Reservation Sheet

Please complete this form and send to:

Nara Hotel (1096, Takabatake-cho, Nara City, Nara, 630-8301 Japan)
Facsimile: +81-742-23-5252
http://narahotel.co.jp (Japanese only)

The hotel will let you know whether acceptable or not after it would receive this sheet.

Please send it by *2002/08/10*.

PARTICIPATION:

ISO/IEC JTC 1/SC 22 WG4 (COBOL) Meeting
10-13 Sep. 2002

Given Names _____   **Surname** _____

Address _____

City _____   **Country** _____

Telephone _____   **Facsimile** _____

E-mail _____
(in case you cannot receive facsimile)

I shall be accompanied by: **Given Names** _____   **Surname** _____

Check-in Date _____   **Check-out Date** _____   **Stay nights** _____

Room type: Please mark below which room you want to stay

For one person

? **Single room**   room charge 11,025 yen(per night)   **?** breakfast 2,100yen

? **Twin room** (for single use) room charge 16,800 yen (per night)   **?** breakfast 2,100yen

For two persons

? **Twin room**   room charge 21,000yen (per night and 2persons)   **?** breakfast 4,200yen

Room charges include tax, and service fare. Breakfast also include tax.

Signature _____   **Date** _____

Hotel Reservation Sheet

Please complete this form and send to:

Mitsui Garden Hotel Nara (8-1 Sanjo-honmachi, Nara City, Nara, 630-8122 Japan)
Facsimile: +81-742-35-6868
http://www.gardenhotels.co.jp/nara/index.html (Japanese only)

The hotel will let you know whether acceptable or not after it would receive this sheet.

Please send it by *2002/08/15*.

PARTICIPATION:

ISO/IEC JTC 1/SC 22 WG4 (COBOL) Meeting
10-13 Sep. 2002

Given Names _____   **Surname** _____

Address _____

City _____   **Country** _____

Telephone _____   **Facsimile** _____

E-mail _____
(in case you do not receive facsimile)

I shall be accompanied by: **Given Names** _____   **Surname** _____

Check-in Date _____   **Check-out Date** _____   **Stay nights** _____

Room type: Please mark below which room you want to stay

   For one person

   ? **Single room**   room charge 7,350 yen (per night)   **?** breakfast 1,050yen

   ? **Twin room (**for single use) room charge 10,500 yen (per night)   **?** breakfast 1,050yen

   For two persons

   ? **Twin room**   room charge 12,600yen (per night and 2persons)   **?** breakfast 2,100yen

   Room charges include tax, and service fare. Breakfast also include tax.

Signature _____   **Date** _____