



**ISO/IEC JTC 1 N8035**

2005-12-22

**Replaces:**

## **ISO/IEC JTC 1 Information Technology**

**Document Type:** meeting agenda and logistical information

**Document Title:** Draft Agenda and Logistical Information for the Meeting of the ISO/IEC JTC1 SWG-Directives  
8-10 March 2006 in Zürich, Switzerland

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ISO/IEC JTC1  
SWG-Directives  
8-10 March 2006  
Zürich, Switzerland

Location:  
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(additional logistical information is attached)

First Draft Agenda

1. Opening of Meeting (0930 hrs)
2. Introduction of Participants
3. Adoption of Agenda  
Document: JTC 1 N wxyz
4. Chairman's Remarks
  - 4.1 Terms of Reference  
Documents: JTC 1 N 8010, Resolution15
5. SC 22 Submission on JTC 1 Directives  
Document: JTC 1 7923
6. Contribution from Canada on Fast Track and PAS Process Amendments  
Document: JTC 1 N 7932

Note: for the above, the SWG should consider whether or not clarity is needed in the Directives, specifically with respect to the PAS process

7. Contribution from Japan on the Structure of a JTC 1 Supplement to the ISO/IEC Directives  
Document: JTC 1 N 7966

Note: for the above, the SWG should consider this document when developing the JTC 1 Supplement

8. Request from Japan During the Harmonization Process Between the JTC 1 Directives and the ISO/IEC Directives

Document: JTC 1 N 7986

9. Plan to Revise the JTC 1 Directives

Documents: JTC 1 N 7868

10. Next Meeting

11. Close of Meeting (not later than 1500 hrs)

## Logistical Information

The meeting location is a hotel close to the Zürich main-station. Rooms have been reserved in the name of **Ecma International**.  
**(there is a special rate, so therefore rooms have to be booked in the name of Ecma International!).**

### **Sorell Hotel Rütli**

Zähringerstrasse 43

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[www.rutli.ch](http://www.rutli.ch)

[www.cityrooms.ch](http://www.cityrooms.ch)

**Single room: CHF: 160.-- (breakfast incl., taxes excl.)**

**Double room: CHF: 245.-- (breakfast incl., taxes excl.)**

As the hotel is really in the centre of Zurich and in March really booked out, people have to make **their reservations until 8<sup>th</sup> of February 2006 the latest!**