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ISO/IEC JTC 1 Special Working Group on Accessibility (SWG-A)

JTC 1 SWG-A N 149

2006-03-21

To: JTC 1 SWG on Accessibility

Document Type: Resolutions

Title: **Resolutions from the 17-18 and 20-21 March 2006 Meeting of the JTC 1 Special Working Group on Accessibility (SWG-A) - Los Angeles, California, USA**

Source: SWG-A

Action ID:

Due Date:

Requested Action: Resolutions adopted at the March 2006 meeting of the JTC 1 SWG on Accessibility.

JTC 1 SWG on Accessibility Secretariat
ITI/INCITS
1250 Eye Street NW, Suite 200, Washington, DC 20005
jgarner@itic.org

**Resolutions from the 17-18 and 20-21 March 2006 Meeting of the JTC 1 Special Working Group on Accessibility (SWG-A)
Los Angeles, California**

SWG-A Los Angeles Resolution 1: Links to Accessibility Information

A page will be established on the JTC 1 SWG on Accessibility web site to provide links to sources of additional accessibility information. At this meeting, the following URLs were provided by the participants:

- Asia Pacific Telecommunity (<http://www.aptsec.org/Program/ASTAP/EG/AU/index.htm>)
- e-Inclusion seminar in Calgary (<http://www.apectel33.ca>) - 23 April 2006
- European Accessible Information Network (<http://www.euain.org>)
- Support-EAM project (<http://www.support-eam.org>)

Unanimous

SWG-A Los Angeles Resolution 2: Modification to the JTC 1 NP Ballot Form

The JTC 1 SWG on Accessibility asks that the JTC 1 Special Working Group on Directives consider modifying the JTC 1 NP ballot form by inserting a section on accessibility after the question about known requirements for cultural and linguistic adaptability and before the question on known patented items, such as:

Are there any known accessibility requirements and/or dependencies (see: <http://www.jtc1access.org>)?

- If yes, please specify on a separate page

Unanimous

SWG-A Los Angeles Resolution 3: Responses to JTC 1/SC 35 Recommendations in SWG-A N 118

SWG-A Los Angeles Resolution 3a: Accessibility of Meetings

The JTC 1 SWG on Accessibility resolves that teleconferencing will be provided for all SWG-A meetings (including meetings of task groups and ad hocs), where possible for the hosting body, to support participation of people with disabilities.

Unanimous

SWG-A Los Angeles Resolution 3b: Encourage Broad Participation and Representation of Persons with Disabilities and Their Organizations

The JTC 1 SWG on Accessibility is an open body that welcomes full participation of all interested parties. The JTC 1 SWG on Accessibility further notes that National Body processes vary greatly and encourages the NBs to promote broad participation and representation of persons with disabilities and their organizations.

Unanimous

SWG-A Los Angeles Resolution 3c: Resolutions and Meeting Reports

The JTC 1 SWG on Accessibility resolves that meeting reports and resolutions will be distributed within two months as required by the JTC 1 Directives. Further, the SWG-A resolutions will contain a table with the disposition of agenda items that did not result in a resolution or further action as was done for the November 2005 JTC 1 Plenary (JTC 1 N 8010).

Unanimous

SWG-A Los Angeles Resolution 3d: Openness of SWG-A Documents for Review and Comment

The JTC 1 SWG on Accessibility notes that its documents are open (http://www.jtc1access.org/documents/swga_docreg.htm) for review and comment by all interested parties. National Bodies are encouraged to notify advocacy groups of the openness of the SWG-A documents and to encourage their review and comment.

Unanimous

SWG-A Los Angeles Resolution 3e: Disposition of Comments (FAILED RESOLUTION)

The JTC 1 SWG on Accessibility agrees that the disposition of all comments will be accomplished by the following means: the ad hoc group chairs or project editors will track changes to their respective documents and will notify commenters of the disposition of their comments, the approval of resolutions and the table referred to in Resolution 3c above.

Approve: France, US, JTC 1/SC 29, ITI

Abstain: W3C/WAI

Disapprove: Australia, Canada, Germany, Japan, Free Standards Group, JTC 1/SC 35

Resolution failed.

SWG-A Los Angeles Resolution 3f: Term “User”

The JTC 1 SWG on Accessibility notes that the term “User” has been discussed in great detail (SWG-A N 091 - SWG-A Tokyo Resolution 11) and remands the JTC 1/SC 35 contribution (item 7 in SWG-A N 118) concerning the term “User” to Task Group 1 for further consideration.

Unanimous

SWG-A Los Angeles Resolution 4: Reconstitution of Ad Hoc 1 - Gap Analysis

Ad Hoc 1 is reconstituted to conduct the actions in the project plan related to the Gap Analysis that are to be completed by the September 2006 meeting. Ad Hoc Leader: Ms. Joséé Auber (France). Participants: Mr. James Thurston (ITI) and Mr. Shigetoyo Nomura (Japan). A call for additional ad hoc participants will be issued.

Unanimous

SWG-A Los Angeles Resolution 5: Review and Comment on the Trial Gap Analysis Model Contributions

JTC 1 SWG on Accessibility participants are requested to review the late submission (SWG-A N 136) and the other contributions on the Trial Gap Analysis Model (SWG-A N 131 and SWG-A N 132) and to provide comments to the SWG-A within 30 days.

Unanimous

SWG-A Los Angeles Resolution 6: Testing the Gap Analysis Model

A call for contributions will be issued to perform gap analyses on at least a few standards that are only partially applicable to accessibility, in order to test the gap analysis model.

Unanimous

SWG-A Los Angeles Resolution 7: Accessibility Standards Inventory Survey

The JTC 1 SWG on Accessibility approves the Accessibility Standards Inventory Survey (SWG-A N 141) for immediate use.

Unanimous

SWG-A Los Angeles Resolution 8: Maturity of the Accessibility Standards Inventory for Computer Hardware Domain

The JTC 1 SWG on Accessibility accepts SWG-A N 123 as the mature Accessibility Standards Inventory for the Computer Hardware domain. Additional comments are always welcome, as the Accessibility Standards Inventory is a living document, comments received within the next 30 days will be especially appreciated.

Unanimous

SWG-A Los Angeles Resolution 9: Population of the Accessibility Standards Inventory for Priority Domains

The JTC 1 SWG on Accessibility requests that the Accessibility Standards Inventory, a living document, be populated for the following domains that affect the user interface: Software (including application software), Communications (that relate to user interface), Public access terminals including voting machines, and Consumer Electronics (includes multimedia standards).

Unanimous

SWG-A Los Angeles Resolution 10: Definition of “Appropriate” SDO for Use in Recommending where New Standards Work Might be Performed

Appropriate SDO is defined as: responsible for a standard, specification or guideline that needs updating, if the area or technology is in its scope, or if the body is recognized for its expertise required in the area or domain.

Unanimous

SWG-A Los Angeles Resolution 11: Completion of Ad Hoc 2

The JTC 1 SWG on Accessibility notes the completion of the tasks assigned to Ad Hoc 2 and thanks Mr. Alex Li for his leadership of the activity.

Unanimous

SWG-A Los Angeles Resolution 12: Reconstitution of Ad Hoc 3 - Data Collection for Standards Inventory

Ad Hoc 3 is reconstituted to conduct the actions in the project plan related to the data collection and standards inventory that are to be completed by the September 2006 meeting.

Ad Hoc Leader: Mr. Alex Li (US). Participants: Ms. Mary Frances Laughton (Canada) and Mr. Shigetoyo Nomura (Japan). A call for additional ad hoc participants will be issued. The following lead contacts were identified for the selected domains: Mr. Alex Li (US) - Software (including application software), Ms. José Auber (France) - Communications (that relate to user interface), Ms. Mary Frances Laughton (Canada) - Public access terminals

including voting machines and Mr. Shigetoyo Nomura (Japan) - Consumer Electronics (includes multimedia standards)

Unanimous

SWG-A Los Angeles Resolution 13: Task Group 2 Convener

The JTC 1 SWG on Accessibility expresses its appreciation to Mr. Dave Sawdon for his leadership as the Task Group 2 Convener and regrettably notes his resignation.

The SWG-A Secretariat will issue a call for candidates to serve as the Task Group 2 Convener.

Unanimous

SWG-A Los Angeles Resolution 14: User Needs Summary

The updated User Needs Summary (SWG-A N 147) will be distributed for 30-day review and comment. Ad Hoc 4 will consider and resolve the comments. The revised version of the User Needs Summary will be provided to Ad Hoc 1 for use in the Gap Analysis.

Unanimous

SWG-A Los Angeles Resolution 15: Reconstitution of Ad Hoc 4 - User Needs Summary

The JTC 1 SWG on Accessibility reconstitutes Ad Hoc 4 on User Needs Summary. The ad hoc will review the comments received on the revised User Needs Summary (SWG-A N 147) and prepare a revised version to be provided to Ad Hoc 1 for use in the Gap Analysis. The ad hoc will initiate a contribution on lessons learned regarding future inputs to Guide 71. Ad Hoc Leader: Ms. Andi Snow-Weaver (US). Participants: Mr. Tom Albin (US), Ms. José Aubert (France), Ms. Judy Brewer (W3C/WAI), Dr. Kate Grant (JTC 1/SC 29), Mr. Andy Heath (UK), Mr. Alex Li (US), Mr. Yoshihiko Nakano (Japan), Mr. Shigetoyo Nomura (Japan), Mr. Toshihiro Suzuki (Japan), Dr. Akira Terashima (Japan), Mr. Michael Takemura (US), Mr. Jim Tobias (US) and Dr. Gregg Vanderheiden (JTC 1/SC 35). A call for additional ad hoc participants will be issued.

Unanimous

SWG-A Los Angeles Resolution 16: Reconstitution of Ad Hoc 5 - User Needs Summary Introduction and Instructions

Ad Hoc 5 is reconstituted to consider and resolve the comments on SWG-A N 146. Ad Hoc 5 will prepare an updated version for distribution to the SWG-A. Ad Hoc Leader: Dr. Hajime Yamada (Japan). Participants: Dr. Kate Grant (JTC 1/SC 29), Mr. Andy Heath (UK), Ms. Mary Frances Laughton (Canada), Mr. Michael Takemura (US), Mr. James Thurston (ITI), Mr. Jim

Tobias (US) and Dr. Gregg Vanderheiden (JTC 1/SC 35). A call for additional ad hoc participants will be issued.

Unanimous

SWG-A Los Angeles Resolution 17: Review and Comment on Introduction and Instructions for User Needs Summary

The introduction to the User Needs Summary and the draft instructions for “How to Use the User Needs Summary” (SWG-A N 146) will be distributed for 30-day review and comment. The comments will be considered by Ad Hoc 5 to prepare an updated version. The revised version of the document will be distributed to the SWG-A for consensus agreement that the document can be used.

Unanimous

SWG-A Los Angeles Resolution 18: Completion of Ad Hoc 6

The JTC 1 SWG on Accessibility notes the completion of the tasks assigned to Ad Hoc 6 and thanks Mr. Tom Albin for his leadership of the activity.

Unanimous

SWG-A Los Angeles Resolution 19: Review and Comment on Ad Hoc 7 Document (SWG-A N 144)

The contribution from Ad Hoc 7 (SWG-A N 144) will be distributed for 30-day review and comment. Ad Hoc 7 will consider and resolve the comments. The revised version of the document will be distributed to the SWG-A for consensus agreement that the document can be used.

Unanimous

SWG-A Los Angeles Resolution 20: Reconstitution of Ad Hoc 7 - Fostering User Participation and Involvement

Ad Hoc 7 is reconstituted to consider and resolve the comments on SWG-A N 144. Ad Hoc 7 will produce a revised version of the document for distribution to the SWG-A. Ad Hoc Leader: Mr. James Thurston (ITI). Participants: Dr. Akira Terashima (Japan), Dr. Kate Grant (JTC 1/SC 29), Mr. Andy Heath (UK), Mr. Jim Tobias (US), Ms. Judy Brewer (W3C/WAI). A call for additional ad hoc participants will be issued.

Unanimous

SWG-A Los Angeles Resolution 21: Establishment of Ad Hoc 8 - Outreach

The JTC 1 SWG on Accessibility establishes Ad Hoc 8 on Outreach to finalize the presentation (SWG-A N 140), produce a matrix of committees SWG members are involved with and to whom they can take the presentation (and when), find “missionary” volunteers to give presentation to groups where no SWG-A members are involved, collate feedback when response regarding the inventory (if any) is likely, whether the group will do gap analysis themselves, provide link to email support required for doing the gap analysis, provide rationale for access to text of identified clauses and educate contributors on the gap analysis methodology. Ad Hoc Leader: Dr. Kate Grant (JTC 1/SC 29). Participants: Mr. Tom Albin (US), Ms. Mary Frances Laughton (Canada) and Mr. Yoshihiko Nakano (Japan). A call for additional ad hoc participants will be issued.

Unanimous

SWG-A Los Angeles Resolution 22: Long Term Plans

A call for contributions will be issued on how standards developers can consider accessibility issues including gaps in their own standards at the onset of new work or when revising their standards after the SWG-A has completed its work.

Unanimous

SWG-A Los Angeles Resolution 23: Use of SWG-A Reflector for Task Group and Ad Hoc Communications

The JTC 1 SWG on Accessibility resolves that use of the SWG-A reflector will be encouraged for all correspondence of SWG-A, Task Group and Ad Hoc activities.

Unanimous

SWG-A Los Angeles Resolution 24: Project Plan

The updated Project Plan (SWG-A N 148) will be distributed for 30-day review and comment. Activities referenced in the Project Plan will be initiated and their due dates may be modified due to the comments received. The comments will be reviewed by the Project Plan editor in consultation with the ad hoc leaders and will be incorporated into an updated version of the Project Plan.

Unanimous

SWG-A Los Angeles Resolution 25: Deadlines for September 2006 SWG-A Meeting

The JTC 1 SWG on Accessibility establishes the following deadlines for contributions for the 18-22 September 2006 meeting in Brussels, Belgium:

Documents for the Brussels meeting, particularly those raising new issues/new agenda items or those for which a final agreement at the meeting is desired, must be delivered to the Secretariat no later than 1 August 2006.

A proposed document revision from a project editor or ad hoc, which incorporates comments received prior to the meeting and which is intended to be developed further at the meeting, provided they are received at the Secretariat's office in a form suitable for immediate posting, not later than 1 August 2006.

Comments on posted documents provided they are received at the Secretariat's office in a form suitable for immediate posting, not later than 30 August 2006.

The final agenda for adoption and use at the Brussels meeting will be posted to the JTC 1 SWG on Accessibility web site on 1 September 2006.

Unanimous

Appreciation Resolutions

A. The JTC 1 SWG on Accessibility expresses its appreciation to the US National Body, for arranging and hosting this meeting at the Los Angeles Airport Marriott Hotel and the lovely delegates' reception. In particular, the JTC 1 SWG on Accessibility expresses its special thanks to Mr. Michael Takemura, Ms. Linda Musthaler and Ms. Connie Myers, for their welcoming remarks, excellent preparation and hard work before the meeting and their outstanding and flexible support during the meeting.

Acclamation

B. The JTC 1 SWG on Accessibility expresses its appreciation to the drafting committee members: Ms. Joséé Auber (France), Ms. Mary Frances Laughton (Canada), Mr. Dave Michael (US), Mr. Shigetoyo Nomura (Japan) and Ms. Jennifer Garner (SWG-A Secretariat).

Acclamation

C. The JTC 1 SWG on Accessibility expresses its appreciation to its Convener (Ms. Karen Higginbottom) and Secretariat (Ms. Jennifer Garner) for their leadership of this activity.

Acclamation

Disposition of agenda items that did not result in a resolution or further action

Agenda number	Item	Comment
5.1	ISO/TC 159 Liaison Officer Report	report received after agenda item was addressed - will be distributed as SWG-A document following close of meeting
5.2	CEN/ISSS WS DPA Liaison Officer Report (SWG-A N 116 and 130)	report reviewed - no action taken
5.3	ITU-T SG 16 Liaison Officer Report	no report received - no action taken
6.1 / 6.1.1	Asia-Pacific / Japan Regional Status Report	presentation (SWG-A N 137) distributed as SWG-A document - no action taken
6.2 / 6.2.1	North America / United States Regional Status Report	presentation (SWG-A N 138) distributed as SWG-A document - no action taken
6.3	Europe Regional Status Report	document reviewed - no action taken
7.	Target Organizations for External Contact (SWG-A N 133)	updated document reviewed - no action taken
10.	JTC 1/SC 35 Recommendations (SWG-A N 118)	Recommendation 3 - per terms of reference SWG-A will meet twice a year; not support for second portion of recommendation Recommendation 6 - resolution developed by SWG-A failed